**Please read the instructions below carefully**

INSTRUCTIONS

1. You may not in any other way than as instructed below add information to this document, or otherwise alter or modify this document.
2. Fill only out the fields indicated in blue.
3. Please note that this is an administrative form. All information referred to in this declaration by you must be found in the technical proposal submitted as part of your tender.

The **Tenderer** nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.I.** | **Demonstrated experience in supporting governmental and/or multilateral efforts to achieve cross-governmental commitment in sustainable use of natural resources and/or biodiversity and/or natural capital in the global economy** |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.II.** | **Experience from last three (3) years of implementing one or several contracts with similar services with an overall budget of at least EUR 250,000.** |
| ***Description of fulfilment of this criteria*** |  |

The **Team Leader** nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.III.** | **Advanced university degree (Master’s degree or equivalent) in public administration, environmental law, forestry, natural resources management or a relevant, directly related discipline.** |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.IV.** | **Ten (10) years’ demonstrated experience leading and coordinating support to policy dialogue and analysis in natural capital, climate change and tropical forests.** |
| ***Description of fulfilment of this criteria*** |  |

|  |  |
| --- | --- |
| **Minimum criteria M.V.** | **Experience in developing and supporting innovative approach for public-private finance initiative and instruments in relation to natural capital, climate change and tropical forests.** |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.VI.** | **Understanding, speaking and writing English as demanded with respect to all tasks covered by the Terms of Reference in this Tender.** |
| ***Description of fulfilment of this criteria*** |  |

One or more **Expert(s) in sustainable finance** must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.VII.** | **Advanced university degree (Master’s degree or equivalent) in public administration, finance, business management or a relevant, directly related discipline.** |
| ***Description of fulfilment of this criteria*** |  |
| **Minimum criteria M.VIII.** | **Ten (10) years’ demonstrated experience supporting private and/or public initiatives and dialogues in climate change, natural capital and responsible investing.** |
| ***Description of fulfilment of this criteria*** |  |

|  |  |
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| **Minimum criteria M.IX.** | **Understanding, speaking and writing English as demanded with respect to all tasks covered by the Terms of Reference in this Tender.** |
| ***Description of fulfilment of this criteria*** |  |

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**Signature**

Representative authorized to sign on behalf of the Tenderer/Consortium leader, as stated in the identification form