**Please read the instructions below carefully**

INSTRUCTIONS FOR USING THE FORM

1. You may not in any other way than as instructed below add information to this document, or otherwise alter or modify this document.
2. Fill only out the fields indicated in blue (as applicable).
3. Mark with x in all blue fields where you don’t fill out information.
4. All sums shall be stated in euro only.
5. All sums shall be stated without Value added tax (VAT). EFI will, where applicable, pay VAT in addition to the sums stated.
6. Please note that all sums are binding for you and EFI is under no obligation to renegotiate these.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. **FEES**  * *the quoted fee shall be all-inclusive* * *full general conditions applicable to the payment of fees can be found in Annex 8* * *lines may be added as needed* | | | | |
| **Name of Expert**  **(only one Expert per field)** | **Daily rate (EUR)** | **Number of units** | **Unit** | **Total fee (EUR)** |
|  |  |  | day |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total fees (EUR)** | | | |  |
| **B. Work plan budget** | | | | |
| **Cost item** | **Unit cost (EUR) [where applicable]** | **Number of units  [where applicable]** | **Unit** | **Total work plan budget**  **(EUR)** |
| The work plan budget will be used for costs related for travel costs (including per diems) and operational costs (engagement events, publications etc.). | 55,000 | x | x | 55,000 |
| **Total work plan budget (EUR)** | | | | 55,000 |
| **TOTAL (EUR)**  **=Total fees + Total work plan budget**  *In the evaluation against the award criteria, this sum is Fo (“price”)* | | | |  |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature**

Representative authorized to sign on behalf of the Tenderer/Consortium leader, as stated in the identification form