**Please read the instructions below carefully**

INSTRUCTIONS

1. You may not in any other way than as instructed below add information to this document, or otherwise alter or modify this document.
2. Fill only out the fields indicated in blue.
3. Please note that this is an administrative form. All information referred to in this declaration by you must be found in the technical proposal submitted as part of your tender.

The Tenderer nominated must meet the following criteria:

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| --- | --- |
| **Minimum criteria M.I.** | **Demonstrated experience in at least three (3) projects in Colombia in the last 5 years implementing and supporting sustainable forest management and community forestry.** |
| ***Description of fulfilment of these criteria*** |  |

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| **Minimum criteria M.II.** | **Experience from last three (3) years of implementing one or several contracts with similar services with an overall budget of at least EUR 200,000.** |
| ***Description of fulfilment of these criteria*** |  |

The Team Leader Expert in the forest sector nominated must meet the following criteria:

|  |  |
| --- | --- |
| **Minimum criteria M.III.** | **At least seven (7) years’ work experience including field work experience in the forest/rural development sectors in Colombia.** |
| ***Description of fulfilment of this criteria*** |  |

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| **Minimum criteria M.IV.** | **Experience in developing economic, technical or policy analyses on sustainable forest management (including community forestry) in Colombia.** |
| ***Description of fulfilment of these criteria*** |  |

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| **Minimum criteria M.V.** | **Participation for a least 1 international cooperation projects in forest sector.** |
| ***Description of fulfilment of these criteria*** |  |

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| **Minimum criteria M.VI.** | **Advanced university degree (Master’s degree or equivalent) in forestry or natural resources management or a relevant, directly related discipline.** |
| ***Description of fulfilment of these criteria*** |  |

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| **Minimum criteria M.VII.** | **Understanding, speaking and writing Spanish and English as demanded with respect to all tasks covered by the Terms of Reference.** |
| ***Description of fulfilment of these criteria*** |  |

The expert(s) on forest management and community forestry must meet the following criteria:

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| --- | --- |
| **Minimum criteria M. VIII.** | **At least seven (7) years work experience including field work experience in forest management and/or community forestry in Colombia and/or Latin America** |
| ***Description of fulfilment of these criteria*** |  |

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| **Minimum criteria M.IX.** | **Experience in developing and implementing forest management plans including community forestry in Colombia.** |
| ***Description of fulfilment of these criteria*** |  |

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| **Minimum criteria M.X.** | **Degree in forestry or natural resources management or a relevant, directly related discipline.** |
| ***Description of fulfilment of these criteria*** |  |

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| **Minimum criteria M.XI.** | **Understanding, speaking and writing Spanish as demanded with respect to all tasks covered by the Terms of Reference.** |
| ***Description of fulfilment of these criteria*** |  |

The Expert on economy and environmental analysis nominated must meet the following criteria:

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| **Minimum criteria M.XII.** | **At least five (5) years’ work experience in the forestry or agricultural sectors in Latin America and/or the Caribbean region.** |
| ***Description of fulfilment of these criteria*** |  |

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| **Minimum criteria M. XIII.** | **At least five (5) assignments in economic analysis and modelling in the field of forest or land use change.** |
| ***Description of fulfilment of these criteria*** |  |

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| **Minimum criteria M. XIV.** | **Advanced university degree (Master degree or equivalent) in economics or a relevant, directly related discipline.** |
| ***Description of fulfilment of these criteria*** |  |

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| **Minimum criteria M. XV.** | **Understanding, speaking and writing Spanish or English as demanded with respect to all tasks covered by the Terms of Reference.** |
| ***Description of fulfilment of these criteria*** |  |

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**Signature**

Representative authorized to sign on behalf of the Tenderer/Consortium leader, as stated in the identification form